



**Duke University**  
**Animal Care & Use Program**  
**Policy**



**TRAINING GRANTS WITHOUT ANIMALS ON A DUKE PROTOCOL  
WHEN WORK IS PERFORMED AT OFF-SITE LOCATIONS**

**PERFORMANCE STANDARD:** All animal use protocols are within federal guidelines and meet all institutional expectations.

**BACKGROUND:** The IACUC has the responsibility to assure all animal use activity meets federal law mandates, Public Health Service policy, and accreditation expectations. This policy specifically addresses situations involving training grants where there are animal procedures described, but there are no funds for purchase of animals or no funds for animal procedures. This policy is applicable only if the animal activities are performed at a non-Duke location. All animal procedures performed at a Duke location will require an approved Duke IACUC protocol.

**ROLES:**

1. Researcher: The investigator should work with the IACUC to assure grants are processed in a timely manner.
2. OAWA: Assure the review and processing is timely and consistent with this policy.

**PROTECTION POSTURES REQUIRED:** None

**POLICY:**

1. Conditions applicable to this policy:
  - a. An NIH training grant,
  - b. Having animal procedures described in the grant,
  - c. But having no funds for animal purchase, animal care, or animal use.
  - d. Training procedures are not performed on a Duke campus facility.
2. When notified of a grant requiring concordance and meeting the above conditions, the OAWA will prepare an Animal Protocol Training application (See attachment).
3. The IACUC Chairman (or Vice Chairman) shall serve as the protocol PI for this protocol application.
4. The institution where the animal activities are being performed shall provide a copy of the IACUC approved protocol.
5. The OAWA shall assemble a protocol file, which will consist of:
  - a. Animal Protocol Training Application (See attachment);
  - b. The training grant (all sections except biosketches)
  - c. The other institution's IACUC approved protocol.
6. A Duke IACUC member, other than the PI of the Animal Protocol Training

application, shall perform review a concordance review of the other institution's IACUC approved protocol and the Duke training grant.

7. OAWA will issue a concordance memo between the Duke training grant and the other institution's IACUC approved training protocol. If there are inconsistencies, the memo shall note those inconsistencies, and the other institution may address the inconsistency as they desire.
8. Annual review of the Animal Training Protocol will require the other institution's animal program office respond on whether there have been adverse events under their protocol being used by the Duke trainee.